

## TE 494/894, Section 2

### Estimation of Minimum Hours Needed for Independent Study/ Field Study in Literacy

| <u>FALL &amp; SPRING TERM = 15 weeks</u> |            |   |            |              | <u>SUMMER TERM = 12 weeks</u> |            |   |            |              |
|--|------------|---|------------|--------------|-------------------------------|------------|---|------------|--------------|
| <u>Cr.</u>                               | <u>Hrs</u> |   | <u>Wks</u> | <u>Total</u> | <u>Cr.</u>                    | <u>Hrs</u> |   | <u>Wks</u> | <u>Total</u> |
| 1  | 2          | X | 15         | = 30 Hrs     | 1                             | 2.5        | X | 12         | = 30 Hrs     |
| 2  | 4          | X | 15         | = 60 Hrs     | 2                             | 5          | X | 12         | = 60 Hrs     |
| 3  | 6          | X | 15         | = 90 Hrs     | 3                             | 7.5        | X | 12         | = 90 Hrs     |
| 4  | 8          | X | 15         | = 120 Hrs    | 4                             | 10         | X | 12         | = 120 Hrs    |

**REQUIREMENTS:** All independent study students are required to keep a log of the hours they complete. The log must include the date and time, the number of hours completed, and the type of activity engaged in. We also ask that you complete a reflection paper at the end of the term summarizing your personal experience. Logs and papers are due one week before finals for the 12 and 15 week terms.

#### ADDITIONAL INFORMATION:

- Read to Succeed literacy tutor manuals are available in the bookstores.
- If the end of the term is nearing and a student does not feel he or she will be able to complete their hour requirements through tutoring, there are other non-tutorial tasks that can be completed at the CALC office. (Ask a Succeed Coordinator for an explanation and description of tasks.)
- Seminars on literacy policies and issues, as well as additional tutor training workshops, will be open for students to attend. These workshops include tutor training for Adult Basic Skills, English as a Second Language, and K-12 Youth-at-Risk. Students will be notified of the dates, times, and locations of these seminars and workshops as they occur.

If you have questions, please call the Student Literacy Corps office at Michigan State University, 432-3926, or e-mail: [literacy@msu.edu](mailto:literacy@msu.edu) You can also stop by the Student Literacy Corps office, 245 Erickson Hall, to talk to one of our coordinators.

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